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Minutes

Council on Graduate Studies

9-18-2007

September 18, 2007

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Recommended Citation

Council on Graduate Studies, "September 18, 2007" (2007). *Minutes*. 56.
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MINUTES OF THE COUNCIL ON GRADUATE STUDIES

September 18, 2007

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, September 18, 2007 in 3108 Blair Hall.

Members present: Dean Augustine, Dr. Conn, Dr. Costa, Dr. Elder, Mr. Harris, Mr. Kahler, Dr. Morford, Dr. Nelson, Dr. Raybin, and Dr. Taylor

Members absent: Dr. Liu

Staff present: Mr. Ranes and Ms. Barter

Guests present: President William Perry; Provost Blair Lord, Academic Affairs; Vice President Jill Nilsen, External Relations; Sue Harvey, Records; Julia Abell, Planning and Institutional Studies, Associate Dean Jeff Lynch, College of Arts & Humanities; Anita Shelton, History; Sharese Shannon, Graduate School; and Janice Hunt, University Communications

Note: Agenda items were taken out of order.

I. Items to be Acted On

1. 07-15, First Choice Review – History – September 18
President Perry, Provost Lord, and Dean Augustine presented Anita Shelton, Chair of the History department with a plaque for the First Choice Program Initiative. The History department is the first department to be awarded this initiative.

The Council had a constructive discussion about the order and time line of the events evaluating the First Choice Initiatives for the balance of the 2008 academic year. Council members discussed the notion that having application materials for a longer time prior to making a recommendation to Dean Augustine would be beneficial to the process. It was agreed that the department reports will be circulated to all CGS members one week prior to the scheduled council meeting presentation.

2. 07-20, Repeating Courses
Chair Costa introduced Sue Harvey, Director, Records and Registration, to discuss this item. After much discussion, the council members agreed the Repeating Courses item will remain on the agenda at this time. Dean Augustine will present additional information to the council members at a later date.

I. Approval of the September 4, 2007 Minutes

Dr. Elder moved and Dr. Nelson seconded the motion to approve the minutes. The September 4, 2007 Meeting Minutes were approved as published.

II. Communications

1. Lumpkin College of Business and Applied Sciences Curriculum Committee Meeting Minutes, Wednesday, September 12, 2007.
2. College of Sciences Curriculum Committee Meeting Minutes, Friday, September 7, 2007.
3. College of Education and Professional Studies Curriculum Committee Meeting Minutes, Monday, September 10, 2007.

III. Approved Executive Actions

1. Dean Diane Jackman, CEPS, requests the following be approved by executive action to be effective Fall 2008:

- a. Request to revise the course title for EDA 5960 from *Data Management in Educational Administration* to *Management and Analysis of Data*. See **Attachment A**.
2. Dean Robert Augustine, Graduate School, requests the following be approved by executive action effective Fall 2008:
See **Attachment B**.

IV. Items to be Added to the Agenda

1. 07-21, Grades in Study Abroad courses
2. 07-22, Educational Administration Department Name Change
3. 07-23, Educational Administration Admission Requirements
4. 07-24, Curriculum Change Request, EDA 5630 and EDA 5640

Dr. Elder moved and Dr. Nelson seconded the motion to add agenda items 07-21, 07-22, 07-23, and 07-24 to the agenda. The motion was approved unanimously.

V. Items Pending

1. 07-14, Thesis Manual

Chair Costa announced a subcommittee was formed to review the Thesis Manual. The members are Dr. Elder, Dr. Nelson, and Dr. Taylor. Dr. Elder announced a note will be sent to graduate coordinators asking for their comments.

2. 07-16, First Choice Review – English – October 2
3. 07-17, First Choice Review – Gerontology – October 16
4. 07-18, First Choice Review – Communication Disorders and Sciences – November 6

VI. Items to be Acted On

1. 07-13, Faculty Marshal Recommendations

Chair Costa called for a vote after a short discussion of this item. The vote carried unanimously.

2. 07-19, Graduate Assistantship Instructional, Research, and Service Mission Guidelines

Chair Costa called for a vote after a short discussion of this item. The vote carried unanimously.

VII. Committee Reports

1. Dr. Nelson stated the Library Advisory Board will meet later this week.

VIII. Dean's Report

1. Graduate School Alumni Advisory Board Updates
Dean Augustine reported the Alumni Advisory Board will meet October 6, 10 am to 3 pm to discuss the development of a fellowship.
2. International Alumni Events
Dean Augustine reported September 28, 29, 30, 2007, there will be a celebration for International Alumni. Eleven alumni are planning to attend the three day event.
3. Homecoming – October 20, 2007

Dean Augustine reported the Graduate School will participate in tent city. October 20, graduate assistants from 30 years ago have been invited to return to campus for a breakfast in Blair Hall's foyer. Approximately twenty plan to attend.

The meeting adjourned at 3:50 p.m.

Linda Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, October 2, 2007
3108 Blair Hall
